

**CLARK COUNTY BOARD OF HEALTH
MEETING MINUTES
MARCH 31, 2010**

The meeting was held at the Louis Kratz Health and Wellness Center 1319 Missouri Ave. Jeffersonville In.

Board Members present were: Fay Allen, Dr. Howard, Terry Natterman, Dr. Martin and Dr. Thaker

Board Members Absent: Dr. Kemper, Ed Johnson

Staff Present: Dr. Burke, Delynn Rutherford, Bridget McCurdy, Tonya Ernst, Brad Meixell and Mike Meyer

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

OFFICER ELECTIONS

Dr. Martin made a motion to retain Dr. Howard as Chair and Dr. Thaker Vice- Chair. Ms. Allen seconded the motion. The motion passed unanimously.

HEALTH OFFICER APPOINTMENT

Ms. Allen made a motion to appoint Dr. Kevin R. Burke, County Health officer for a four year term effective immediately. Dr. Thaker seconded the motion. The motion passed unanimously.

H1N1 OVERTIME

Dr. Martin made a motion to amend the Personnel policy to allow all Health Department staff to be paid overtime for work associated with the 2009 -2010 H1N1 vaccination program funded by CDC. Ms. Natterman seconded the motion. The motion passed unanimously.

H1N1 REPORT

Ms. Rutherford presented a report detailing activities of the current vaccination campaign. (Report attached)

BUDGET

Mr. Meyer reported the State Department of Local Government Finance had approved the departments' 2010 budget at the same level as the 2009 budget. Carry over funds from 2009 will cause the property tax rate to be lower in 2010. Mr. Meyer cautioned that the County Council will have to raise the rate in 2011 to adequately fund the department and Board members will be kept advised of the situation.

STAFF TRAINING AND EVALUATION

Dr. Burke reported staff has completed ten one hour training sessions on the Ten Essential Services of Public Health. One of these services will be selected to work on for improvement in the coming year. Dr. Burke also reported a web based managers evaluation was being developed by Purdue for staff to complete on all managers.

SCHOOL CHILDREN VACCINES

Ms. McCurdy reported on additional vaccines students will be required to have starting in the fall 2010. The vaccines will be available from local providers as well as the health department. Staff is currently exploring the possibility of school based clinics in the fall.

AMBULANCE SERVICE

By agreement of the City of Jeffersonville and the County Commissioners the service area of New Chapel and Yellow ambulance services will be redefined. The changes are intended to improve response times.

911 FUNDING

Mr. Meixell reported the County had adopted a local option income tax that will help fund 911 services. Additionally the funds will be used to contract for a study to recommend how to consolidate dispatch services in the county. This consolidation is being mandated by Indiana State Statute.

OLD BUSINESS

Dr. Burke reported University of Wisconsin and Robert Wood Johnson Foundation had released Health ranking of all counties in the U.S. He stated these rankings were available on the web and would be presented at the next Board meeting.

NEW BUSINESS

Mr. Meyer reported staff had responded to complaints at the Haven House homeless shelter and staff there had corrected most conditions noted and continue to attempt to abate the bed bug infestation.

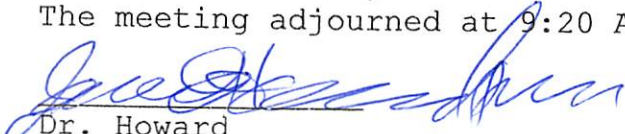
MEETING DATE

The next meeting was scheduled for April 21, 2010 8:00AM.

ADJOURN

There being no further business Ms. Natterman motioned to adjourn the meeting. Ms. Allen seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:20 A.M.



Dr. Howard
Board Chairman

**CLARK COUNTY BOARD OF HEALTH
MEETING MINUTES
APRIL 21, 2010**

The meeting was held at the Family Health Center 1319 Duncan Ave. Jeffersonville In.

Board Members present were: Dr. Kemper, Ed Johnson, Dr. Howard, Terry Natterman, Fay Allen, Dr. Martin and Dr. Thaker

Board Members Absent:

Staff Present: Dr. Burke, Dorothy Waterhouse, Bridget McCurdy, Scott Wilson , Pam Hudson, Brad Meixell and Mike Meyer

Dr. Howard called the meeting to order at 8:15 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

ANNUAL REPORT

Dr. Burke and Mike Meyer reviewed the 2009 Annual report. The supervisors of programs highlighted activities of their programs.

COUNTY HEALTH RANKINGS

Dr. Burke reviewed the County Health rankings for Indiana recently released by a Robert Wood Johnson project. The Board discussed possible areas to explore for improvement. Mike Meyer related Clark Memorial Hospital expressed interest in addressing the report. The Board requested Martin Padget Hospital CEO be invited to the June meeting.

OLD BUSINESS

Mike Meyer reported he was still waiting on a reply from the insurance agent on the Boards' coverage. Dr. Burke reported The Evaluation being developed by Purdue will include a section for the Board to evaluate the Health Officer and Administrator.

NEW BUSINESS

None reported.

MEETING DATE

The next meeting was scheduled for June 23, 2010 8:00AM.

ADJOURN

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Kemper seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:15 A.M.

A handwritten signature in blue ink, appearing to read "Dr. Howard", written over a horizontal line.

Dr. Howard
Board Chairman

CLARK COUNTY BOARD OF HEALTH
MEETING MINUTES
JUNE 23, 2010

The meeting was held at the Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Dr. Kemper, Ed Johnson, Dr. Howard, Terry Natterman, Fay Allen, Dr. Martin and Dr. Thaker

Board Members Absent: None

Staff Present: Dr. Burke, Brad Meixell and Mike Meyer

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Mr. Johnson seconded the motion. The motion passed unanimously.

ASSESSMENT REPORT

Kris Conyers with the Purdue Healthcare Technical Assistance Program reviewed results of the Local Public Health Governance Performance Assessment Survey the Board participated in on September 26, 2009. The assessment measured the Boards' perception of the level of activity the public health system achieved in providing the 10 essential services.

BUDGET

Dr. Burke presented the proposed budget for the Health Department for 2011. The budget was the same as the current year with 10% increases in base salaries (final salary adjustments determined by County Council). Mr. Johnson made a motion to approve the budget as submitted. Dr. Thaker seconded the motion. The motion passed unanimously. Brad Meixell presented the Central Alarm budget. This budget included additional staff and other expenses that would be necessary for the consolidation of all dispatching in the county to be done at one location as mandated by state law. Mr. Johnson made a motion to approve the budget as submitted. Dr. Thaker seconded the motion. The motion passed unanimously. Both budgets will be forwarded to the County Commissioners and County Council for their approvals.

COUNTY HEALTH RANKINGS

Dr. Burke reported he and Mr. Meyer are participating on a committee to explore improving the County Health rankings for Indiana recently released by a Robert Wood Johnson project. The Committee is reviewing programs to reduce insurance costs by encouraging individual wellness programs. Discussions were also held exploring conducting a comprehensive county health assessment.

AMBULANCE ISSUES

Dr. Burke reported the Lawsuit by Clark County EMS against New Chapel EMS and the County Commissioners had been dropped.

OLD BUSINESS

Mike Meyer reported he received a reply from the insurance agent on the Boards' coverage. The Board is covered under the County's liability policy.

NEW BUSINESS

Dr. Howard reported he has been attending Indiana Local Boards of Health Association Meetings. The group is sponsoring a conference call today on immunizations, obesity and other subjects. Other focuses involve raising funds thru restaurant donations for grants to local health departments and training and education of Board members.

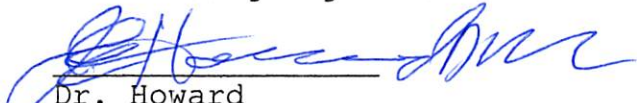
Dr. Burke shared a letter to the editor of the Evening News criticizing the Departments' response to a dog bite. The victim did not provide adequate information at the time of the bite for the animal's owner to be contacted for quarantine. The department followed normal procedure and notified the victim to consult with their physician for treatment options. The victim was critical the department head not identified the animal even though they failed to give proper information. Dr. Kemper made a motion not to respond to the paper or the victim. Mr. Johnson seconded the motion. The motion passed unanimously. The department will review protocols handling animal bites.

Dr. Burke reported press release dealing with a heat advisory was being prepared.

ADJOURN

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Kemper seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:15 A.M.



Dr. Howard
Board Chairman

**CLARK COUNTY BOARD OF HEALTH
MEETING MINUTES
NOVEMBER 24, 2010**

The meeting was held at the Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Ed Johnson, Dr. Howard, Terry Natterman, Fay Allen, Dr. Martin and Dr. Thaker

Board Members Absent: Dr. Kemper

Staff Present: Dr. Burke, Brad Meixell and Mike Meyer

Dr. Howard called the meeting to order at 8:03 A.M.

The minutes of the previous meeting were reviewed. Dr. Martin made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

BUDGET

Mr. Meyer reported the County Council approved the budget as submitted by the Board. The next step is for the State Department of Local Government Finance to review.

INALBOH (Indiana Association of Local Boards of Health)

Dr. Howard reported: (1) a grant had been submitted to Kroger to fund an obesity project (2) a strategic plan was being developed for the organization (3) a project was underway to update the training manual for Board members (4) Quarterly conference call will discuss subjects of interest. The next call on December 15 will be about physical activity and obesity.

MISSION STATEMENT

Dr. Howard presented several examples of mission statements for the Board to review. After discussion Dr. Howard, Ms. Natterman, and Ms. Allen will consult and provide a proposal at the next Board meeting.

911 CONSOLIDATION

Mr. Meixell reported little activity has taken place, possibly due to elections. He is attempting to get the involved parties together to review the consultants report and form a steering committee to proceed on the project.

SHARED SERVICES

Dr. Burke reported the new State Health Commissioner is exploring how county health departments might share services to be more cost effective.

OLD BUSINESS

Dr. Burke reported the upward survey of supervisors by their employees has been completed. Dr. Howard stated he will explore with members of the Board who would be willing to serve on a committee to review the personnel policy.

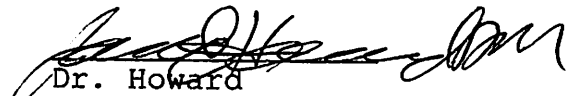
NEW BUSINESS

Dr. Burke reported there has been an increase in pertussis cases in Indiana and there has been a small increase in the county at this time. He also reported requirements for school immunizations have changed and the department has been very busy conducting school based clinics to immunize children who are not up to date. Dr. Burke reported a new law takes effect January 1, 2011 requiring all death certificates to be issued electronically. This requires all physicians and funeral homes to register and participate on line. No paper processing will be allowed. The department has conducted seminars to aid the physicians in adapting to the system.

ADJOURN

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:00 A.M.


Dr. Howard
Board Chairman