

REQUIREMENTS FOR SEPTIC SYSTEM APPLICATIONS/PERMITS (CLARK COUNTY)

- 1) Complete all required information on the front side of application. (\$25.00 fee)
- 2) Form CCHD read front side of second page.
 - A) Fill in all blank areas and circle (I Will) or (Will Not)
 1. (I will): means you must hire a soil scientist for the soil data and a professional engineer (not a septic installer) to design the septic system for review by our office.
 2. (Will Not): means you must hire a soil scientist for the soil data and our office will determine the system design
 3. Note: either choice will require the design to meet Rule 410 IAC 6-8.1.
- 3) Before the soil test is performed, please provide the following to the soil scientist and our office.
 - A) The house site and all other structures (ex: driveway, garage, out-building, swimming pool and etc.) must be staked or flagged out on the property with colored markings
 - B) Provide a plot plan on how the house and other structures are located from each other and the property lines.
- 4) When a soil evaluation is performed the following will be required.
 - A) The area tested must have 4 or more borings or pits forming a rectangular zone. The septic system design area will be inside the zone and will not consist of any area outside of it.
 - B) These samples at 100 feet apart should be large enough to install any size septic system. If limiting layers (i.e. bedrock) are a problem, redefine the zone using a longer and more narrow-rectangle if needed.
 - C) The evaluation site at 100 feet apart is not mandated, but the zone created must be large enough to place the septic system within that zone.
 - D) When this zone is established the design of the septic system will be based on the most restrictive boring or pit.
 - E) If you know who you are going to have install your septic system, you may want them to look at your property and mark an area for the septic before the soil evaluation is performed. (Notify the soil scientist if this is to be done.)
- 5) After completion of the items 1 – 4 specific system design can only be approved if a Clark County Health Department Environmentalist has met on site with a permitted installer and/or professional engineer.
- 6) Once a system approval is granted, perform the following.
 - A) Submit our approval letter to the plan commission and apply for a building permit.
 - B) If a building permit is issued provide our office with a copy of the permit and written legal description of the property.
 - C) Now a septic system permit can be obtained after a \$75.00 fee is collected.

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