

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH
Jan. 10, 1990

The Clark County Board of Health met in the Clark County Hospital cafeteria at 6:30p.m.

Board members present: Bob Isgrigg
Darrell Sherrard
Kevin Guernsey
Kathyrn Raines
Thomas Corrao, M.D.
James Howard, D.V.M.

Prior to opening the meeting president Bob Isgrigg welcomed visitors and invited them to introduce themselves. Four Attorney's did so and requested consideration for the position of Attorney for the Board. Former Health Board Attorney, Roger Lindsey, stated that he was not interested in the position at the budgeted pay rate.

Former Health Officer, Dr. Robert McKechnie addressed the Board. He said he would be interested in being reappointed if the Board desired or, if not, he would be willing to assist the new Health Officer providing administrator Norman Labhart was left on. He said that he has continued to sign official documents as Health Officer since Jan.1, 1990. Roger Lindsey then gave the Board a letter addressed to Dr. McKechnie and requested it be signed by all Board members. The letter would relieve Dr. McKechnie of Health Officer duties, decline his offer to continue as Clark County Health Officer until a new Health Officer is familiar with the office, and compensate Dr. McKechnie for services to this date.

Board member Dr. David Jones expressed his dissatisfaction with procedures prior to the meeting. He resigned from the Board and left the meeting room.

The meeting was then opened by President Isgrigg. The First order of business was appointment of a Health Officer. Dr. David Jones and Dr. Thomas Corrao had expressed interest in the position at the previous meeting. Dr. McKechnie had stated before the meeting that he was interested if the Board so desired. No other physicians were known to be interested. Dr. James Howard moved that the Board appoint Dr. Corrao as Health Officer. Kevin Guernsey seconded the motion. The vote was unanimous.

Kevin Guernsey suggested that the Board hire an Attorney as soon as possible to help with contracts. Bob Isgrigg said we should investigate the fee being paid and make an effort to establish a fee based on actual time spent. After discussion the Board directed Bob Isgrigg to contact the interested Attorney's and discuss fees. A special meeting will be called to hire an attorney.

Dr. Corrao gave a statement accepting his appointment as Health Officer. He praised Dr. McKechnie and his work and energy in building the Health Department into what it is today. He would want to be seen as "Dr. Mechnie's successor, not his replacement."

Dr. Corrao stated that he would terminate the employment of the present health department administrator, Norman Labhart, as of this date. He does not have anyone in mind to take the position and asked for any suggestions from the Board members.

Kathyrn Raines moved and Dr. Howard seconded that a letter of commendation be sent to Dr. McKechnie for years of service. Motion carried.

The Board discussed the letter to Dr. McKechnie that was presented by Roger Lindsey. The opinion was that since the position was in effect terminated by the State at the end of the year 1989 no further action was needed by this Board.

Future meeting dates for 1990 will be set as needed, keeping in guidelines with required quarterly dates.

The meeting was adjourned at 8:25p.m.

SPECIAL MEETING OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA

MARCH 14, 1990

The Clark County Board of Health conducted a Special Meeting in the Library of the Clark County, Indiana Memorial Hospital on March 14, 1990.

Present at the meeting were Board Members Bob Isgrigg, Katherine Raines, Kevin Guernsey, Jim Howard and Darrell Sherrard, Health Officer Dr. Thomas Carrao, Health Board Attorney Dawn R. Elston and Joe Trotter and Tom McDaniel of the Evening News.

The meeting was called to order by Board President Bob Isgrigg at 5:35 p.m. The minutes of the previous meeting were read and approved.

Board President Bob Isgrigg advised that the first order of business was the search for a permanent replacement for the Chief Sanitarian position. Mr. Isgrigg noted that the Board must confirm professional appointments made by the Health Officer.

Health Officer Dr. Carrao reported that he had initially contacted Harvey Mull with regards to the Chief Sanitarian position which Mr. Mull declined due to the fact that at his present position he was earning \$52,000.00 and the Health Department position is budgeted at \$39,000.00 Dr. Carrao advised that he then published the position in the Indiana State Medical Journal and he received two inquiries. Both persons declined the position in that each of them currently earned in excess of \$65,000.00 at their respective current positions. Dr. Carrao then offered the position to his son Michael Carrao who has a four (4) year college degree in geography with experience in environmental work, chemical engineering and management. Dr. Carrao stated that Michael has chronicled the Health Department since his appointment January 9, 1990 and submitted a detailed report that outlined the current state of the Health Department.

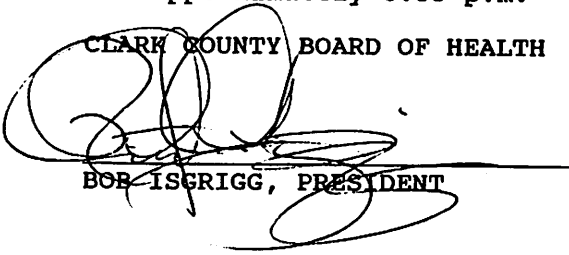
Board Member Kevin Guernsey expressed his opinion that it was not in good form for Michael Carrao to be appointed because he is the son of the Health Officer. Mr. Guernsey stated that the position should be advertised locally and the best qualified candidate be selected from among that pool. The Board agreed that the position should be advertised.

Health Board Attorney Dawn R. Elston commented upon the results of her investigation of the facts surrounding the contents of the letters mailed to the Board of Commissioners by former Health Department employees Deena Williams and Leanne Ledford.

Mr Isgrigg advised that after the publication of the Sanitarian position is made and replies have been received in response thereto that the Board would attempt to select a Chief Sanitarian at its next meeting April 11, 1990 at 6:30 p.m. Mr. Isgrigg, with the consent of the Board, stated that Michael Carrao would be the acting Administrator until a permanent appointment is made.

There being no further business to come before the Board
The meeting was adjourned at approximately 6:35 p.m.

CLARK COUNTY BOARD OF HEALTH



BOB ISGRIGG, PRESIDENT

DATED THIS 14TH DAY OF MARCH, 1990

REGULAR MEETING OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA
APRIL 11, 1990

The Clark County Board of Health conducted a regular meeting in the Cafeteria of the Clark County Memorial Hospital on April 11, 1990.

Present at the meeting were Board Members Bob Isgrigg, Katherine Raines, Kevin Guernsey, Jim Howard, Darrell Sherrard, Dr. Joe Carr and Dr. Claude Meyer; Health Officer Dr. Thomas Carrao; Health Board Attorney Dawn R. Elston; Joe Trotter of the Evening News; Chief Sanitarian applicants and members of the public.

The meeting was called to order by Board President Bob Isgrigg at 6:30 p.m. The minutes of the previous meeting were read and approved.

Board President Bob Isgrigg advised that the first order of business was the election of a Board Vice President. Jim Howard was unanimously elected.

Mr. Isgrigg then invited the Chief Sanitarian (Health Department Administrator) applicants to introduce themselves and give a brief statement about themselves. Applicants included Jim Sullivan, Mike Meyer, Sarah Cunningham, Webster Meredith, Keith Lipe, John Wood, Dean Shepard, Kent Wells and Kent Striegel.

Dr. Carrao pointed out that his position had the authority to appoint the Chief Sanitarian and that since he was resigning effective May 30, 1990, it would be more appropriate to leave the appointment decision to the successor Health Officer who would be the one working with the new Chief Sanitarian. Dr. Carrao advised that it would be prudent to select a new Health Officer first.

Mr. Isgrigg invited new business discussion and Dr. Carrao presented a new telephone system option for the new Health Department location. The new system would save the Health Department approximately \$ 6,600.00 per year. After further discussion, Board Member Katherine Raines moved to approve the purchase of the new system and Board Member Dr. Meyer seconded the Motion, which was carried by the Board.

Dr. Carrao commended the Health Department employees for their help and cooperation in moving the Health Department to its new location. Dr. Carrao advised that no food inspections were due until October.

Mr. Isgrigg invited more new business and reported that he had received a letter from Howard Cundiff of the State Department of Health which stated the necessity of receiving executed forms concerning the two new Sanitariums. Mr. Isgrigg also noted a letter received from Clark County Commissioner Paul Garrett requesting a complete review of the Health Department by July 2, 1990.

Mr. Isgrigg requested approval by the Board for him to work with Sanitarian Mike Haddon to develop a septic tank program eliminating the unnecessary use of an engineer and to minimize the cost of a septic tank system. Board Member Darrell Sherrard made a Motion that Bob Isgrigg should work with Mike Hadden to evaluate and develop the septic tank permit system. Board Member Kevin Guernsey seconded the Motion which was carried by the Board.

Board Member Dr. Meyer observed that those applicants not qualified should withdraw their resumes from further consideration. Board Member Dr. Carr noted that the Board was performing the function left to the Health Officer in screening Sanitarian applicants. Dr. Carr added that the Health Officer should be permitted to make the appointment. Board Member Katherine Raines agreed.


Board Member Jim Howard noted that the new Health Officer must be a physician and Board Member Kevin Guernsey questioned the residency requirements. Board Attorney Dawn Elston noted that the Health Officer must be a resident of Clark County. Jim Howard suggested that flyers advertising the position be circulated among Clark County physicians.

Kent Wells, Regional Aids Testing Director noted that the doctors had mailboxes in the hospitals which could be used to submit the information to them.

Mr. Isgrigg stated he would prepare the invitation reciting the qualifications required by the State Department of Health for the Health Officer. Board Attorney Dawn Elston advised these qualifications would be submitted to Mr. Isgrigg.

Dr. Carrao advised he would continue in his position until replaced.

Mr. Isgrigg suggested a special meeting be scheduled for April 25, 1990 at 6:30 p.m. in the Clark County Hospital Cafeteria or Library to discuss the replacement of Dr. Carrao. the Board unanimously agreed and the meeting was closed at approximately 7:50 p.m.


BOB ISGRIGG, PRESIDENT
CLARK COUNTY HEALTH BOARD

SPECIAL MEETING OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA
APRIL 25, 1990

The Clark County Board of Health conducted a Special Meeting in the Cafeteria of the Clark County Memorial Hospital on April 25, 1990.

Present at the meeting were Board Members Bob Isgrigg, Darrell Sherrard, Katherine Raines, Kevin Guernsey, Jim Howard, Dr. Joe Carr and Dr. Claude Meyer; Health Officer Dr. Thomas Carrao; Health Board Attorney Dawn R. Elston; Joe Trotter of the Evening News and members of the public.

The meeting was called to order by Board President Bob Isgrigg at 6:30 p.m. The minutes of the previous meeting were read and approved.

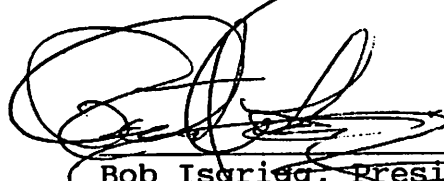
Board President Bob Isgrigg advised that the first order of business was the consideration of health officer applicants. Mr. Isgrigg reported that he had received resumes and telephone calls from Dr. Meyer, Dr. Lega and another physician regarding the position. Mr. Isgrigg suggested that a three member committee be appointed to recruit, review and recommend a candidate to the full board at its next special meeting which was then scheduled for May 16, 1990, at 6:30 p.m. to be preceded by an executive session at 6:00 p.m.

Dr. Carr suggested that a cut-off date for receiving applications for health officer should be established. The Board unanimously agreed that May 1, 1990 should be the last date an application could be received.

The committee designated to continue the search for health officer candidates would be made-up of Katherine Raines, Bob Isgrigg and Dr. Joe Carr. A tentative committee meeting was scheduled for May 2, 1990 at 8:00 a.m. (Said meeting was cancelled April 30, 1990 and rescheduled for 6:00 p.m. on May 16, 1990 as an execution session.)

A member of the public inquired as to whose actual responsibility it was to physically clean the health department offices. Dr. Carrao and Katherine Raines reported that they would look into the matter.

There being no further business the meeting was adjourned at 7:15 p.m.



~~Bob Isgrigg, President~~
Clark County Health Board

EXECUTIVE SESSION OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA
MAY 16, 1990

The Clark County Board of Health conducted an Executive Session in the Library of the Clark County Memorial Hospital on May 16, 1990.

Present at the session were Board Members Bob Isgrigg, Katherine Raines, Jim Howard, Kevin Guernsey, Dr. Claude Meyer, Dr. Joe Clark, Darrell Sherrard, and Health Board Attorney, Dawn R. Elston.

The session was called to order by Board President, Bob Isgrigg, at 6:08 p.m.

Bob Isgrigg related applicants for Health Officer position including Dr. Yepuri, Dr. Lega, Dr. Tomlin, Dr. Meyer and Dr. Burke.

After discussion of applicants and qualifications, it was determined that Dr. Lega, Dr. Meyer and Dr. Burke would be presented to the Board at its open meeting to select the new Health Officer from among the three qualified candidates.

The executive session was closed at 6:40 p.m. and the meeting opened to the public at 6:45 p.m.



Bob Isgrigg, President
Clark County Board of Health

REGULAR MEETING OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA
JULY 25, 1990

The Clark County Board of Health conducted a Regular Meeting in the cafeteria of the Clark County Memorial Hospital on July 25, 1990.

Present at the meeting were Board Members Bob Isgrigg, Darrell Sherrard, Katherine Raines, Kevin Guernsey, Jim Howard, Dr. Joe Carr, Health Officer Dr. Kevin Burke, Administrator Michael Meyer, Health Board Attorney Dawn R. Elston and members of the public.

The meeting was called to order by Board President Bob Isgrigg at 6:35 P.M. The minutes of the previous meeting were read and approved.

Board President Bob Isgrigg advised that the first order of business was the resignation of Dr. Claude Meyer. Isgrigg reported that Dr. Meyer was offering his resignation from the Board due to the hiring of Michael Meyer as Administrator. Dr. Meyer had expressed his intention to remove any area of conflict.

Isgrigg commenced the discussion concerning the current septic tank code. Individual sites were discussed as well as potential liability for installing experimental septic systems on these locations.

Dr. Burke informed the Board that the State Board of Health advised him that sanitarians should not design the septic system - that no other Indiana county does. Further that if a county went against its guidelines, the State Board was empowered to remove the health officer and dissolve the local Board of Health.

Isgrigg commented that sometimes the State has to be led, that their information was dated, that the State does not proceed with innovative ideas.

Elston advised that the local board or its health officer should request to be placed on the State's next agenda to present our local plan.

Burke added that the State laws cannot be willfully broken.

Guernsey suggested that we diagram the county and its particular problems. He believes that the Board should work through the State. He agreed that the water should be spread out, not always through a mound. Guernsey suggested that we put our experiment in black and white and present it to the State. He added that it would be bad policy to go against the State.

Dr. Burke suggested that we try the dirt mound system and the alternative system with the State's approval. He said we need to convince the State that the experiment works in Clark County.

Isgrigg noted the procedures taken by the Health Department in 1978 which the State did not implement until 1984 or 1985. Isgrigg added that he had conferred with three property owners about the new system and that the Board was working on new regulations.

Board Attorney Dawn R. Elston reminded everyone of the joint meeting with the Clark County Commissioners scheduled for August 6, 1990, at 7:00 in Room 306 of the City-County Building.

Dr. Burke then changed topics advising the Board that P. J. Powell had been released from her duties. He noted, among other reasons, that she had been given written directives to follow and enforce and that many of the directives had been ignored.

week. He indicated a Bachelor's degree would be prerequisite. The position had been posted.

Administrator Michael Meyer advised the Board of the intention of the Health Department to establish a satellite health clinic in Borden; that the MCH grant and WIC grant have been approved for 1990 in the amount of \$325,000.00. He added that the grants are channeled through the Auditor's Office.

Procedurally, Mike Meyer was unanimously confirmed by the Board of Health.

Mr. Meyer noted that vital statistics had been moved into the old gift shop and that the Health Department had signed a lease for the Acres property through 1991. Meyer indicated that the budget for the Health Department had been turned in. One sanitarian received a \$750.00 pay deduction and \$250.00 was allocated to each of three other sanitarians.

Isgrigg reported that the TB fund was \$40,000.00.

Dr. Burke advised that he had received an administer confirmation form from the State Board of Health to be signed by Board President Bob Isgrigg.

There being no further business, the meeting was adjourned at 8:05 P.M.



BOB ISGRIGG, - PRESIDENT
CLARK COUNTY BOARD OF HEALTH

REGULAR MEETING OF THE CLARK COUNTY BOARD OF HEALTH
CLARK COUNTY, INDIANA
OCTOBER 16, 1990

The Clark County Board of Health conducted a Regular Meeting in the dining room of the Clark County Memorial Hospital on October 16, 1990.

Present at the meeting were Board Members Bob Isgrigg, Darrell Sherrard, Katherine Raines, Kevin Guernsey, Health Officer, Dr. Kevin Burke, Administrator Michael Meyer, Health Board Attorney Dawn R. Elston, and members of the public.

The meeting was called to order by Board President Bob Isgrigg at 6:30 P.M. The minutes of the previous meeting were read and approved.

Dr. Burke opened the meeting and advised that he had hired Teresa Halcomb as the new Clinic Director. She is a registered dietician with supervisory experience. Dr. Burke reported that additional space had been acquired on the third floor of the Medical Arts Building. Dr. Burke advised that vital records have been moved from the basement location to near the hospital entrance. Dr. Ramos will be the supervisor of the new sexually transmitted disease clinic to be opened on the third floor of the Medical Arts Building. Dr. Burke mentioned the need for adjustment in physicians pay. Dr. Burke noted that there is a need to recruit physicians in the area into pre-natal care.

Administrator Mike Meyer announced the opening of a clinic for the indigent and uninsured. Meyer mentioned that there have been several incidents of illegal hazardous material dumping in our area. Meyer noted that a sanitarian had been trained in Hazardous Response. Meyer reported that the Health Department budget had been submitted to the council and approved. Finally Meyer advised that the reclassification and employment job descriptions should be in place by December, 1990.

Dr. Burke noted that the County lacks a Hazardous Material Response effort and that he would be working on this. Burke reported the need for evaluations of employees and supervisors to go both ways to increase moral. There is a toxic sand issue that the Department is aware of and his communication to the State about. Heavy metal leaching is occurring. Burke added that the formation of an Appeals Committee can function with regard to other issues besides septic tank permits.

Meyer reported that the Deena Williams unemployment compensation case had been appealed by her attorney.

Elston noted that in response to the Notice of Tort Claim filed on Williams' behalf by her attorney, had received a reply from the County's insurance carrier. Elston reported that she had received a letter from Attorney Steve Voelker who represents Michael Corrado regarding payment of his attorney fees.

Burke announced that the State Board of Accounts audit of Corrado and P. J. Powell resulted in no formal action being taken.

The Board generally discussed the procedures utilized currently by the County in responding to a hazardous spill and as to the objections of the proposed Appeals Committee.

Burke reviewed the proposed changes to the current septic tank permit procedure suggested by Board President Bob Isgrigg at the last meeting. Burke emphasized that we should not fall outside of the state's regulations.

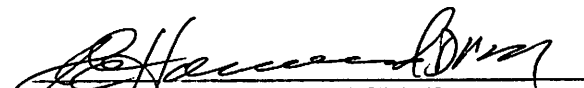
Audience member Dan James questioned the Board regarding the current septic system regulations.

The Board discussed generally septic tank system alternatives and enforcement of sanitation code.

Audience member Robert Plummer requested an engineer approved alternative septic system for his property on Henryville-Blue Lick Road.

The Board discussed generally Plummer's location and circumstances. Dr. Burke suggested the Wisconsin mound system. The Board continued discussing Clark County's unique soil characteristics.

There being no further business, the meeting was adjourned by unanimous consent at 8:15 P.M.



JAMES HOWARD, CHAIRPERSON
JANUARY 9, 1991 READ & APPROVED