

Meeting of
CLARK COUNTY BOARD OF HEALTH

JANUARY 31, 1980

MEMBERS PRESENT: Mr. Arthur Schnieter, Jr., Emmett Spieth, D.V.M.,
Mr. Herman Miller, Mr. William Brummett,
Paul D. Cleeter, D.D.S., F. S. Horlander, M.D.

MEMBERS ABSENT: Robert Robertson, M.D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Mr. Norman Labhart, Administrative Asst.
Roger Lindsey, Esq., Legal Advisor

The Clark County Board of Health met on January 31, 1980, at 8:30 P.M.
at the Wheel Cafe in Sellersburg, Indiana.

The minutes of the November 29, 1980 meeting were approved by consensus.

A Budget Committee was formed consisting of Arthur Schnieter, Jr., Herman Miller, Dr. Robert McKechnie, and Norman Labhart. This committee is authorized to meet and prepare the budget for the calendar year 1981. Motion was made by Dr. Spieth, seconded by Dr. Cleeter and unanimously approved.

The Maternal and Child Health Grant for the year 1980-1981, was discussed. The motion was made by Dr. Horlander to apply for this grant, seconded by Dr. Cleeter. Motion carried.

The contract for Title XX pertaining to Home Health and Family Planning was discussed by Dr. McKechnie. Dr. Horlander made the motion that said contract be signed and seconded by Dr. Cleeter. Motion carried.

Continuation of the food service program for fiscal year 1981 was discussed. It was recommended that we apply for continuation of this grant.

Dr. McKechnie discussed the immunization grant status. The meeting is to be held in April with the other counties involved. We are presently waiting for the okay from the State Board of Health to hire the co-ordinator. Proposed legislation will add emphasis to this position. Motion was made to continue the grant. Motion made by Dr. Horlander, seconded by Dr. Cleeter. Motion carried.

Personnel Policies pertaining to part-time employees, particularly Home Health Aides, was discussed. It was decided to prorate benefits

for aides working 25 hours per week or more. A resident requirement was added. It was brought to attention that some grammatical errors were in the policy and should be corrected. Motion made by Mr. Brummett, seconded by Herman Miller, and motion carried.

Dr. McKechnie informed the Board of Mrs. Iris Holdaway's retirement. Mrs. Holdaway has been a faithful employee of the Board for the last 15 years. The Board, by consensus of those present, recommended that a suitable token of appreciation be presented to Mrs. Holdaway for her service.

The Home Health Service is conducting a review to determine the cost per R.N. visit and Home Health Aide hour. Once this information is obtained, it is to be weighed against current charges to assure that the Home Health Section remains on solid financial grounds. Should there be a difference in our charges and our expenses, appropriate action will be taken.

There being no other business to come before the Board, the meeting was adjourned.

Adjournment

Respectfully submitted,

Robert K. McKechnie
Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM:tal

MINUTES OF THE MEETING OF
THE CLARK COUNTY HEALTH DEPARTMENT

MAY 29, 1980

PRESENT: Mr. Arthur Schnieter, Jr., Emmett Spieth, D.V.M.,
Mr. Herman Miller, Mr. William Brummett, Paul D.
Cleeter, D. D. S., F. S. Horlander, M. D.

ABSENT: Robert Robertson, M. D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M. D., Health Officer
Mr. Norman Labhart, Administrative Asst.
Roger Lindsey, Esq., Legal Advisor

The Clark County Board of Health met on May 29, 1980 at 8:30 P. M., at the Wheel Cafe in Sellersburg, Indiana.

The minutes of the January 31, 1980 meeting stand approved as written.

Mr. Labhart informed the board of the employment of Trudy Landers as the Executive Secretary for the department. She will attend board meetings when controversial matters come before the board and guests are present for the purpose of taking the minutes.

The format for the presentation of the 1981 budget was introduced by Mr. Labhart, and he also asked for permission to look into the WIC Program. The motion to table the WIC Program was made by Herman Miller and seconded by Dr. Horlander. Motion carried. Information on the WIC Program will be sent to each board member.

The meeting of the Budget Committee was set for June 17 at 7:00 P. M. at Dr. McKechnie's office.

Dr. McKechnie discussed the Immunization Program which will be hosted by Scott County. A meeting of the participating counties was held at the Marriott Inn on May 14. Also, Dr. McKechnie discussed the test which will be required to obtain a marriage license. Both of these items are contained in House Enrolled Act No. 1617.

Dr. Spieth reviewed the 1980 rabies clinic held in Clark County.

Mr. Labhart advised the board of the increase from 16¢ to 18¢ per mile for mileage effective January 1, 1981 unless the County Council passes an ordinance putting it into effect on July 1, 1980 which is when the State will be putting it into effect.

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AIR POLLUTION - Mr. Labhart gave an update on auto emissions control in Clark County.

The Chairman then announced that the next item on the agenda to be considered and discussed was the Home Health Service. After a lengthy discussion, the motion was made by Dr. Cleeter and seconded by Mr. Brummett to adopt the following Resolution:

"RESOLUTION"

WHEREAS, the Clark County Board of Health at the March, 1976 board meeting, and again at the December, 1977 meeting, stated that the Home Health Service would have to be financially sound and independent with present assistance and receipts before considering outside funding, and,

WHEREAS, the Board was assured by the Health Officer through the Indiana State Board of Health that the Home Health Service would be able to reach financial security without outside help.

WHEREAS, the monthly financial reports indicate that this condition does not exist at the present time. The increase in the decreasing rate of the cash balance has created concern on the part of the Board.

THEREFORE, BE IT RESOLVED by the Board that a limit be set on the cash balance. This limit to be of a sufficient amount to cover the cost of closing the Home Health Service, and the paying of all unemployment compensation that may arise thereafter. If such cash balance reaches said amount, the Home Health Service will be closed and terminated. The Clark County Board of Health so directs the Health Officer.

The motion to adopt said Resolution was UNANIMOUSLY carried.

There being no further business to come before the board at this time, Dr. Horlander moved that the meeting be adjourned. Dr. Spieth seconded the motion. So moved.

Respectfully submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM:tal

MINUTES OF THE MEETING OF
THE CLARK COUNTY HEALTH DEPARTMENT

JULY 31, 1980

PRESENT: Mr. Arthur Schneider, Jr., Mr. Herman Miller,
Paul D. Cleeter, D.D.S., Mr. William Brummett,
Emmett Spieth, D.V.M.

ABSENT: Robert Robertson, M.D., and F. S. Horlander, M.D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Mr. Norman Labhart, Administrative Asst.
Roger Lindsey, Esq., Legal Advisor

The Clark County Board of Health met on July 31, 1980 at 8:30 P. M.,
at the Wheel Cafe in Sellersburg, Indiana

The minutes of the May 29, 1980 meeting were approved as written.

The WIC Program was discussed further, and the general consensus
was that since it is a Federal program that could not be continued
by the County in the event Federal funds were discontinued, adoption
of the program would not be desirable. A motion not to adopt the
WIC Program was made by Herman Miller, seconded by Dr. Spieth.

Mr. Herman Miller reported from the Budget Committee and the 1981
Budget was unanimously approved.

Roger Lindsey discussed the recent case involving Marion County
Health Department and the implications as they pertained to the
Clark County Health Department.

Dr. McKechnie briefed the Board on some reported incidents of Amebiasis
and Giardia in the County. One patient almost died. The State, in its
routine examination of water, does not do egg and worm tests. Any indi-
vidual wanting these tests should contact a private testing laboratory.

Parvo Virus was discussed by Dr. Spieth. It is a type of cat virus
that has crossed over into dogs. It has a three day incubation period
and death usually occurs within 24 to 48 hours of onset. The symptoms
are vomiting, high fever, bloody diarrhea and low white count. Trans-
mittal is through urine, stool, saliva and close contact by air. If
a dog dies of this virus, keep other dogs away from the area from 30
to 90 days.

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The question arose as to the regulation pertaining to hair restraints in food establishments. Mr. Labhart responded that it was still in Regulation HFD-17 and was being enforced by the Health Department. In the past several months, attorneys representing restaurants in the area have substantiated the enforceability of the regulation.

The new Title XX contract was received by the Clark County Health Department. This will provide money for the Clinic and for the Home Health Service. The new Home Health Aid rate in the new contract will be \$10.50 per hour, up from \$7.92 in last year's.

The Board instructed the attorney to propose a section to the Personnel Policy regarding employees having jobs outside the Health Department.

There being no further business to come before the Board at this time, Dr. Speith moved that the meeting be adjourned. The motion was seconded by Mr. Brummett. So moved.

Respectfully submitted,



Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM:tal

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH

OCTOBER 30, 1980

PRESENT: Mr. Arthur Schneider, Jr., Mr. William Brummett,
F. S. Horlander, M.D., Emmett Speith, D.V.M.

ABSENT: Robert Robertson, M.D., Mr. Herman Miller, and
Paul D. Cleeter, D.D.S.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Mr. Norman Labhart, Administrative Asst.
Roger Lindsey, Esq., Legal Advisor, and
Mrs. Martha Linck, R.N., Public Health
Nurse

The Clark County Board of Health met on October 20, 1980 at 8:30 P.M.
at the Wheel Cafe in Sellersburg, Indiana.

The minutes of the July 31, 1980 meeting were read and approved.

Mr. Schneider introduced Martha Linck, the new Public Health Nurse to
the board.

Mr. Randoff Richey appeared before the board regarding the denial of
a septic tank permit or holding tank on a one acre tract in Section
47 of Jeffersonville Township. This area is rated SEVERE and therefore,
the board advised Mr. Richey that due to this rating approval was not
possible. He was referred to the soil conservation office for a re-
evaluation.

The Silver Creek Rural Water Corporation requested that a variance be
granted to allow them to place a mobile home behind the present ware-
house located at 8422 County Line Road. The variance was granted by
the board, subject, however, to the following conditions:

1. This is a temporary building and must remain as such.
2. Proper trailer permits must be secured through Clark
County Planning and Zoning.
3. Only one person shall ever live in this trailer.
4. If the system ever shows signs of failure, repairs
must be made and the trailer removed within thirty
(30) days.

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If any of the aforesaid conditions are not met, then the variance shall be immediately revoked.

The dates and place of next years (1981) board meetings were discussed and it was decided by concensus of those members present that the meetings will be held on January 29, April 30, July 30, and October 29, respectively, at the Hilton Inn in Jeffersonville, Indiana.

The next item on the agenda was the election of officers for 1981. Dr. Horlander nominated Arthur Schneider, Jr., for President. Nominations were closed for president by Dr. Speith. Mr. Schneider was so elected. Dr. Horlander nominated Mr. William Brummett for Vice President and nominations were closed. Mr. Brummett was so elected.

The matter of the remainder of Dr. Robertson's term on the board was brought up and Dr. Horlander consented to contact Dr. Robertson about his intentions. If he chooses not to serve out his term, the recommendation will be made to appoint Dr. Robert Lega.

It will also be the recommendation of the board to appoint Mr. Miller and Mr. Brummett for a three year term, Mr. Schneider and Dr. Speith for a four year term, and Dr. Lega for one year (in the event Dr. Robertson resigns).


The use of employee evaluations was discussed and a format for these evaluations was introduced. The board decided that evaluations should be done after the employee has completed six months of employment.

The legal contract for Roger Lindsey, attorney and legal advisor for the board, was approved for 1981 as written for 1980 with any necessary minor changes.

Mr. Labhart updated the board on sludge hauling and the alleged burial of drums. He also briefed the board of other matters of interest that had arisen since the last board meeting.

There being no further business to come before the Board at this time, the motion was made and seconded to adjourn the meeting. So moved.

Respectfully,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM:tal