

MEETING OF THE CLARK COUNTY BOARD OF HEALTH

THE CLARK COUNTY BOARD OF HEALTH MET ON JANUARY 21, 1971.

PRESENT

MR. MILLER
DR. ROBY
DR. SPIETH
DR. BOWER

ABSENT

DR. REGAN
DR. FORSEE
MR. BRUMMETT

ALSO PRESENT WERE DR. MCKECHNIE AND MR. HOWARD J. SNYDER.

REGARDING THE BUDGET FOR 1971 THE BOARD FELT THAT WE WOULD BE BETWEEN \$7,000.00 AND \$8,000. SHORT FOR 1971. THE BOARD ALSO FELT THAT THE EMPLOYEES WERE ENTITLED TO THE INCREASE AS NOTED PREVIOUSLY BY THE BOARD AND THAT THE ONLY SOLUTION IN MEETING THE DECREASED AMOUNT WOULD BE AN EMPLOYEE CUT-BACK.. THE HEALTH OFFICER WAS DIRECTED TO MAKE SUCH CUT-BACKS AS NECESSARY.

THE BOARD WAS INFORMED THAT 5671 PERSONS WERE IMMUNIZED IN THE REUBELLA CLINIC HELD DECEMBER 6, 1970. ALSO THAT THE CLARK COUNTY MEDICAL SOCIETY WAS NOTED TO FURNISH BALOONS AND MEDICINES.

CORRESPONDENCE FROM THE AMERICAN RED CROSS BY GEORGE LANE WAS READ TO THE BOARD, IN WHICH THEY ASKED FOR THE HELP OF THE HEALTH DEPARTMENT IN MAKING RECOMMENDATIONS, REGARDING A BLOOD BANK SET-UP, AT CLARK COUNTY MEMORIAL HOSPITAL. IT WAS FELT UNANAMOUSLY BY THE BOARD, THAT NO RECOMMENDATION SHOULD BE MADE BY THE HEALTH DEPARTMENT.

DR. L. D. BOWER AND DR. NORMAN FORSEE WERE RE-APPOINTED TO THE HEALTH BOARD FOR FOUR YEARS, TERMS EXPIRING IN 1975.

A WELL-BABY CLINIC FOR CLARK COUNTY WAS DISCUSSED. IT WAS POINTED OUT THAT THE CLARK COUNTY MEDICAL SOCIETY HAD ENDORSED A WELL-BABY CLINIC, TO BE SPONSORED BY THE CLARK COUNTY HEALTH DEPARTMENT.

IT WAS FELT THAT THIS SHOULD PROCEDE. OBVIOUSLY FUNDS WERE GOING TO HAVE TO COME FROM THE STATE LEVEL, AS NO FUNDS WERE AVAILABLE THRU THE HEALTH DEPARTMENT BUDGET. IT WAS FURTHER REQUESTED THAT MR. SNYDER TAKE OUT THE NEEDED INSURANCE. IN THIS CONNECTION, A LETTER WAS READ FROM DR. HARVEY, INDIANA STATE BOARD OF HEALTH; ANSWERING SOME QUESTIONS REGARDING POSSIBLE LITIGATION AGAINST THE HEALTH DEPARTMENT, IN ANY ERROR OR JUDGEMENT RESULTING IN THE WELL-BABY CLINIC. IT WAS DR. HARVEY'S CONTENTION THAT EVEN THOUGH THIS MIGHT HAPPEN, THERE HAD BEEN NO REPORTED INCIDENTS IN THE WELL-BABY CLINICS IN INDIANA.

THE BOARD UNANAMOUSLY APPROVED THE RESOLUTION INTRODUCED BY DR. ROBY AND SECONDED BY DR. SPIETH, THAT THE CLARK COUNTY HEALTH BOARD APPROVE A WELL-BABY CLINIC, UNDER THE DIRECTION OF THE HEALTH DEPARTMENT.

THE HEALTH DEPARTMENT WAS DIRECTED TO WRITE LETTERS TO LOCAL SENATORS AND REPRESENTATIVES, TO ENCOURAGE LEGISLATION PASSED, AT THE STATE LEVEL, TO HAVE ALL WATER SUPPLIES FLOURIDATED.

IT WAS NOTED THAT THE LANDFILL WAS IN EFFECT IN CLARK COUNTY AND ALL OPEN DUMPS WERE SUPPOSED TO BE CLOSED. A LANDFILL FORM WAS APPROVED AND WILL BE SENT TO THE COMMISSIONERS, TO THE HEALTH DEPARTMENT AND TO THE LANDFILL OPERATOR.

IT WAS FURTHER FELT THAT THE HEALTH DEPARTMENT HAD TO TAKE A STAND REGARDING PRESENT OPEN DUMPS AND A LETTER WILL BE WRITTEN BY MR. SNYDER TO ALL PRESENT OWNERS OF SITES, STATING THAT THEIR COVERAGE MUST BE DONE BY JULY 1, 1971.

IT WAS NOTED THAT THE HEALTH BOARD UNANIMOUSLY APPROVED A RABIES CLINIC FOR THE LOCAL VETERINARIANS; TO CARRY OUT NOTICES ARE TO BE SENT TO THE SCHOOLS BY THE SCHOOL NURSES.

HEALTH DEPARTMENT: IT WAS NOTED THAT THE HEALTH DEPARTMENT EMPLOYEES ARE STIPENDED WELL ENOUGH TO WORK A FULL 40 HR. WEEK AND SUCH WILL BE EXPECTED FOR THE HEALTH OFFICER TO COMPLY WITH, AS FAR AS THE EMPLOYEES ARE CONCERNED. THIS WOULD BE EXCLUSIVE OF LUNCH TIME. IT WAS RECOMMENDED THAT THE HEALTH DEPARTMENT BE OPENED FROM 8:00 IN THE MORNING UNTIL 5:00 IN THE AFTERNOON.

RESPECTFULLY SUBMITTED,

Robert K. McKechnie, M.D.
ROBERT K. MCKECHNIE, M. D.

Meeting of
CLARK COUNTY BOARD OF HEALTH

Agenda - July 8, 1971

MINUTES

PROPOSED BUDGET FOR 1972

STATE BOARD OF ACCOUNTS AUDIT

BOARD APPROVAL FOR TRANSFER OF FUNDS
from 602A(Furniture) to 602D(Equipment)

BOARD MEETINGS- where, what day, need for secretary?

CLARK COUNTY COUNCIL

NEED FOR ATTORNEY

EMPLOYEES

CLINICS

ADJOURNMENT

Meeting of
CLARK COUNTY BOARD OF HEALTH
July 8, 1971

The meeting of the Clark County Board of Health was held Thursday evening, July 8, 1971 at 7:30 PM at the office of the Clark County Health Department.

The following members were present: Dr. Robertson, Dr. Bower, Dr. Spieth, Mr. Miller, Mr. Brummett and Dr. McKechnie, Director. Members not present were: Dr. Forsee and Dr. Roby.

Minutes of the previous meeting were read and approved as read.

Dr. Robertson was introduced as the new board member replacing Dr. George Regan, deceased. The regrets of the Board were expressed at the passing of Dr. Regan.

It was agreed by the Board that in so far as possible Wednesday would be set as the regular meeting day for board meetings, the next meeting to be held on a yet to be determined Wednesday in October at which time there will be election of officers.

Mr. Miller informed the Board that it was almost a certainty that the Watson and New Washington Water Companies would floridate their water supplies. It was suggested by Mr. Miller that The Tri-County Water Corporation be contacted with regard to floridating the water supply they will be providing- letters to go to Mr. Bob Green, President, Tri-County Water Corporation and to Mr. Jack Jordan, President of the town board of Borden.

The attached proposed budget for 1972 was amended to read Doris Simmons, Secretary, @\$5,700.00 and include an unnamed Registrar and TB Control Clerk @\$5,700.00, changing the 100 catagory total to \$58,900.00, the Total Budget Estimate total would be \$103,031.32. After reimbursement from the State on Well-Baby Clinic and Food Inspector the total budget estimate from local revenue would be \$75,282.32. Dr. Robertson moved to accept the budget with the above addition, Dr. Bower seconded and the motion carried.

It was discussed and recommended that a job classification schedule be established in which employee duties be listed and vacation and sick leave policy be established. Mr. Brummett moved, Dr. Bower seconded and the motion carried that the following leave policy be established starting January 1, 1972: 2 weeks vacation, 7 days sick leave that may accumulate to 90 days, and 2 days personal leave. Unused sick leave may be used for vacation leave upon formal request to the Director. Dr. McKechnie recommended considering some kind of incentive plan.

Dr. McKechnie explained to the Board the need for a transfer of funds in the 600 category from furniture to equipment. Dr. Spieth made the motion, Dr. Robertson seconded and the motion carried to transfer \$500.00 from furniture to equipment. The Auditor's Office will be notified of the Board action.

Dr. McKechnie reviewed the report of the state audit of the health department and reported that recommendations made by the same had been complied with.

Dr. McKechnie reported that at his meeting with the County Council the recommendation was made that Mr. Snyder keep a report of time and work done for the Health Department. Dr. McKechnie read a report from Mr. Snyder concerning work done by his office. The rat problem in connection with the open dumps was discussed and it was suggested that baiting be done in connection with the covering. It was recommended that Mr. Snyder exert pressure to get the dump covering accomplished without court action if possible. If court action becomes necessary, Mr. Snyder is to contact board members for approval of such action. A meeting is scheduled on July 15th in Indianapolis with Mr. Heider of the State Board of Health to obtain the assistance of the State Board and the attorney general's office with this program.

Dr. McKechnie reported on the operation of the Well-Baby-Family Planning Clinic. It was suggested by board members that the operation of the clinic be given more publicity.

The meeting adjourned at 9:15 PM.

Respectfully submitted,

Robert K. McKechnie, MD

Robert K. McKechnie, MD, Director

ADDENDUM:

The paragraph concerning the budget/^{failed}to add the necessary correction for OASI and PERF because of the addition made to category 100 Personal Services. Category 500 should be:

OASI	\$3180.60
PERF	<u>5620.65</u>
	\$8801.25

This makes TOTAL BUDGET ESTIMATE-----	\$103,350.25
Less reimbursement from State	<u>- 27,749.00</u>
Amount of BUDGET FROM LOCAL REVENUE	75,601.25

CLARK COUNTY HEALTH DEPARTMENT
Budget Estimate for 1972

100	<u>SERVICES PERSONAL</u>		
	Robert K. McKechnie, MD, Director	\$ 9,000.00	
	Carl J. Coombs, Asst. Adm. & Sanitarian	8,500.00	
	Dean Shepherd, Sanitarian	7,200.00	
	Marie Belver, RN, Staff Nurse	7,200.00	
	Iris Holdaway, RN, Staff Nurse	7,200.00	
	Doris Simmons, Registrar & TB Control Secretary	5,700.00	
	Howard Snyder, Attorney	6,000.00	
	Arthur Reichle, Food Inspector	2,400.00 *see footnote	
	, Registrar & TB Control		53,200.00
200	<u>ALL OTHER OPERATING EXPENSE</u>		5,700.00
	201 Communication and Transportation		58,900.00
	Postage	800.00	
	Telephone & Telegraph	1,000.00	
	Traveling Expense(8 employes)	4,500.00	
			6,300.00
	203 Instruction		
	Well-Baby Clinic(Inc.salary for Natalie Frakes(5,700.)	25,349.00 *see footnote	
	Rat Control Program	1,000.00	
			26,349.00
	205-Repairs		
	Repairs of Equipment	200.00	
			200.00
	211-Office Supplies		
	Official Records	250.00	
	Stationary & Printing	300.00	
	Other Office Supplies	200.00	
			750.00
	213-Other Operating Expenses		
	Medical & Laboratory	100.00	
	Binding & Rebinding Records	400.00	
			500.00
400	400-Current Charges		
	Workmens Compensation & Emp. Liability	700.00	
	Prevention & suppression of Communicable Disease	150.00	
			850.00
500	CURRENT OBLIGATIONS		
	O.A.S.I.	2,872.80	
	P.E.R.F.	3180.60	
		5,609.52	8,482.32
			8,801.25
600	PROPERTIES		
	Furniture & Fixtures	500.00	
	Equipment	200.00	
			700.00
	TOTAL BUDGET ESTIMATE		97,337.32
			103,350.25
	Footnote: These amounts are totally reimbursed by State		27,749.00-
	2,400.00	AMT. FROM -----	69,582.32
	25,349.00	LOCAL REVENUE	75,601.25
	27,749.00		

Meeting of
CLARK COUNTY BOARD OF HEALTH

October 27, 1971

AGENDA

MINUTES OF LAST MEETING
ELECTION OF OFFICERS
GOLFVIEW ESTATES

ORDINANCE - WAYNE COUNTY

ADDMORE TRAILER COURT

CLIFF GRAVES

ANDY SNYDER

WELL BABY CLINIC

JOB DESCRIPTIONS

EMERGENCY JOB EMPLOYEES

ADJOURNMENT

Meeting of

CLARK COUNTY BOARD OF HEALTH
October 27, 1971

The meeting of the Clark County Board of Health was held Wednesday evening, October 27, 1971 at 7:30 PM at the office of the Clark County Health Department.

The following members were present: Dr. Robert Robertson, Dr. L. B. Bower, Dr. Emmett Spieth, Mr. William Brummett, Dr. A. L. Roby, Mr. Herman Miller, and Dr. Robert McKechnie. Not present was Dr. Norman Forsee.

Minutes of the previous meeting as mailed to each member were approved.

The first order of business was the election of officers. Dr. Robertson was elected to serve as President and Dr. L. D. Bower as Vice-President.

The septic tank situation at Golfview Estates was discussed, and it was the general agreement to try and stay out of a legal battle if possible.

The possibility of the licensing of septic tank installers was discussed. It was agreed that the Wayne County Ordinance for the licensing of installers be obtained and studied with the possibility of recommending the adoption of a similar ordinance by the County Commissioners. Dr. McKechnie told of meeting with Mr. Logan Dellinger of Planning and Zoning and Mr. Sam Gwin from the Prosecutor's office. The possibility of a combined mobile home and septic system permit is being studied in hopes of better controlling the installing of mobile homes and septic systems.

The situation at Addmore Trailer court was discussed at some length and it was agreed that the sewer situation there was Clarksville's problem to make a decision on since Clarksville had annexed the area involved. It was felt that the Health Department did not have the right to tell them how to do it.

Dr. McKechnie told about going before the County Council and getting the 1972 proposed budget approved with the exception of Andy Snyder. The Council's decision to eliminate Mr. Snyder as Health Department attorney at the end of September was discussed and it was agreed to give a try to their recommendation to use Mr. Sam Gwin, assistant prosecutor, as Health Department attorney.

A progress report on the Well-Baby and Family Planning Clinic was given. The Well-Baby Clinic has seen a total of 210 children and the Family Planning Clinic has had a total of 40 patients.

Dr. McKechnie's recommendation that Natalie Frakes be moved from the Clinic payroll to the health department payroll was agreed on by the Board. It was agreed that the hiring of a Social Worker to run the Clinic was a good idea. The Board decided to leave to Dr. McKechnie's discretion when to hire the sanitarian that was included in the budget.

Dr. McKechnie informed the Board that the Health Department has been included in the Emergency Job Program and the department will get two employees under this program -one sanitarian to work in conjunction with Planning and Zoning and one clerk-typist to revamp and index the birth and death records.

The meeting adjourned at 9:30 PM.

Respectfully submitted

Robert K. McKechnie, MD

Robert K. McKechnie, MD, Director